

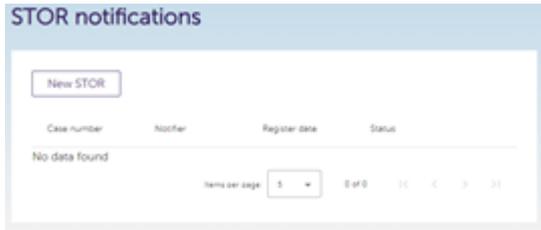
Manual MiCAR STORs

This document serves as a manual for crypto entities/CASPs who want to submit a MiCAR STOR via the AFM STOR portal. The AFM STOR portal is currently set up to process STOR reports from the equities/stock market. This manual allows MiCAR STORs to be submitted via the regular portal.

Submit MiCAR STOR

The AFM portal can be reached via the following link: [AFM portal](#).

You must first choose to create a new STOR in the next screen:



Submitting a STOR is done via 6 tabs. The first tab is shown below. This can be filled without any additions.

The second tab is shown below. The name of the crypto asset must be entered under *Issuer*. *ISIN* and *CFI code* do not have to be filled in. The rest can be filled in as stated.

1 Reporter 2 Transaction 3 Nature 4 Suspect 5 Additional 6 Documents

Transaction/Order

Description of financial instrument(s)

Issuer	Isin	CFI code
No data		

Transaction/Order

Transaction/Order Start date time*

Transaction/Order End date time

Location (country) where Order is given

Location (country) where Order is executed

Market

Name	MIC	Country
No data		

Market found?

Description of the Order or Transaction

Tabs 3,4,5 and 6 are shown below. These fields can also be filled in as stated.

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Report Form STOR - Suspicious Transaction and Order Report

Description of the nature of the suspicion

Nature of suspicion*

Nature of suspicion found?

Reasons for the suspicion*

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Report Form STOR - Suspicious Transaction and Order Report

Identity of the Suspected Person with respect to the orders or transactions

Name	clientidentifier	Country
No data		

Report Form STOR - Suspicious Transaction and Order Report

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Additional information

Background or any other information considered relevant to the report. The following list is not exhaustive:

- The position of the suspected person (e.g. retail client, institutions)
- The nature of the suspected entity's/person's intervention (on own account, on behalf of a client, other)
- The size of the suspected entity's/person's portfolio
- The date on which the business relationship with the client started if the suspected entity/person is a client of the reporting person/entity
- The type of activity of the trading desk, if available, of the suspected entity
- Trading patterns of the suspected entity/person. For guidance, the following are examples of information that may be useful:
 - trading habits of the suspected entity/person in terms of use of leverage and short selling, and frequency of use
 - comparability of the size of the reported order/transaction with the average size of the orders submitted/transactions carried out by the suspected entity/person for the past 12 months
 - habits of the suspected entity/person in terms of the issuers whose securities it has traded or types of financial instruments traded for the past 12 months, in particular whether the reported order/transaction relates to an issuer whose securities have been traded by the suspected entity/person for the past year
- Other entities/persons known to be involved in the orders or transactions that could constitute insider dealing, market manipulation or attempted insider dealing or market manipulation:
 - Names
 - Activity (e.g. executing orders on behalf of clients, dealing on own account, operating a trading venue, systematic internaliser, etc.)

Additional information

Previous Next

Report Form STOR - Suspicious Transaction and Order Report

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Documentation attached

List the supporting attachments and material together provided with this STOR.

Examples of such documentation are e-mails, recordings of conversations, order/transaction records, confirmations, broker reports, Powers of Attorney documents, and media comment where relevant.

Where the detailed information about the orders/transactions referred to in Section 2 of this template is provided in a separate annex, indicate the title of that annex.

Upload

Supported extensions are: xlsx, docx, txt, pdf, jpeg, png
 Only alphanumeric, dashes and underscores are accepted in the file names.
 The total size of all the files cannot not be larger than 30MB.

Previous Submit

After completing tab 6, you can click on submit and the STOR will then be submitted correctly. If there are any further questions, feel free to contact your AFM contact person.